

How do I use this Summary?



Use this summary
of your past
to create
success
in your future!

You can show the entire Summary to someone, or you can disclose relevant pieces of information.

For example, your achievements may be useful to share in a cover letter, resume, or job interview. Other sections, such as the accommodations, may be helpful to share with your case manager or a job coach.

Be aware that employers and colleges will not ask you for this information. It is up to *you* to follow the recommendations listed. Advocate for yourself in the adult world by requesting the accommodations and services you need for success.



CHECK OUT THESE ADDITIONAL RESOURCES!

Learn more about the Summary of Performance at:
www.wrightslaw.com/info/trans.sop.htm

Learn about resources available to people with disabilities at:
www.disability.gov

Learn more about choosing to disclose your disability at:
www.dol.gov/odep/pubs/fact/ydw.htm

Find more transition resources at:
www.herczeg.weebly.com

Created for students and families
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OK, I have my "Summary of Performance"



...but what should I do with it?

A student's guide
to understanding your
Summary of Academic Achievement
and Functional Performance

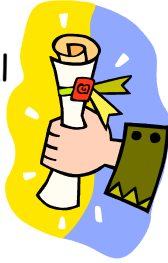
Congratulations!

You're done with high school!

But NOW WHAT???

What is the next step?

You will receive a special letter from your school to help you get started in the "Real World".



This letter is called the "Summary of Academic Achievement and Functional Performance."

What is the "Summary of Academic Achievement and Functional Performance" ?

This is a long, fancy name for the letter that sums up all of the academic and behavioral skills you learned in high school. All students with an IEP receive this Summary when they complete high school.

What is the purpose of it?

The Summary can help you advocate for yourself with employers, agencies, colleges, adult service providers, or any other person you choose to include in your future.

Who writes the Summary of Academic Achievement and Functional Performance?

The Summary is written throughout your last year of high school by your teachers. Although your teachers may write a majority of the letter, your participation is so important that there is a whole section dedicated to your input! Nobody knows what works for you better than...YOU!



This letter is addressed and sent directly to you within 60 days of finishing high school. A copy for you to share with your parents or guardians will also be included. A copy is also placed in your permanent file at your school, so if you ever have any questions about this information, just call the school contact listed at the end of your letter. Make sure to keep this document in a safe place so you have it when you need it.

The Summary has 4 parts.

What is each part about?

Part 1 is simply your demographic information.

Part 2 is divided into two tables:

Academic Achievement lists the skills you have in reading, writing, math, or other subjects.

Functional Performance lists the interpersonal and behavioral skills you have to get along with others and take care of yourself.

Both of these tables include the accommodations you need to be successful in each area.

Part 3 lists agencies and people who can help you achieve your post-high school goals. Give them a call.

Part 4 is your input.

