Instructions for completing the CDM Career Assessment online
(aka "The Purple Booklet")

See Herczeg to get an account login for your student(s).
Teachers - please log students in and monitor them as they work -or- schedule a time for your student to complete the assessment with Herczeg ☺ Please see Herczeg with any questions ☺

After you have the login information:
- Go to the website www.cdminternet.com
- Click the button that says "Start the CDM"
- Each time you log the student in, you will be asked to verify the information and you will need to reenter the password twice. *Please do not add or change anything, just reenter the password twice.*

Please READ and REVIEW the instructions with the student!
- Click the button that says BEGIN
- There are 6 sections. The first 5 sections involve the student choosing their interests in:
> 1) Career Choices
> 2) School Subjects
> 3) Work Values
> 4) Abilities
> 5) Future Plans

- Students must complete Section 5-Future Plans, in order to access Section 6- the 120 questions
- Students can work at their own pace and can complete the sections in any order
- Students can go back and change information in all sections as many times as they want until they click the **"View My Interpretive Report"** button at the end of the 120 questions. Once they click the **"View My Interpretive Report"** button, the ONLY thing you can access with their login info is their interpretive report.

The Interpretative Report viewed online contains active links to career facts and other helpful websites and resources, such as: Job Search Skills, List of all CDM Jobs, List of STEM Jobs, Find a College, and the Occupational Outlook Handbook. You may want to include these as web activities in their transition grid, and/or use these resources in your classes to supplement real-world instructional activities. You can see examples of the interpretive report on Herczeg's website. The Interpretative Report can also be printed as a PDF to add to the student's transition portfolio.

NOTE:
Teachers - please make sure the student has completed all 6 sections before they click the "View My Interpretive Report" button at the end. The website WILL generate the student's final report even if the assessment is incomplete. Once this report is generated, students can no longer add or change their answers, they will only have access to their final report.