Pennsylvania SPP Indicator 13 for CMCI & Transition Best Practice

IEP File Review Checklist

District:		Teacher Last Name, First Name		
Date:		Pre-Review	Post-Review	
Name of Review	er(s):			
Reviewer:	IU		PaTTAN	
	LEA Administrator	Other		
Special Education	n Administrator Signature:			

Percent of youth with IEPs aged 16 and above with an IEP that includes appropriate measurable postsecondary goals that are annually updated and based upon an age appropriate transition assessment, transition services, including courses of study, that will reasonably enable the student to meet those postsecondary goals, and annual IEP goals related to the student's transition service needs. There also must be evidence that the student was invited to the IEP Team meeting where transition services are to be discussed and evidence that, if appropriate, a representative of any participating agency was invited to the IEP Team meeting with the prior consent of the parent or student who has reached the age of majority.

(20 U.S.C. 1416(a)(3)(B))

	NSTTAC Indicator 13 Checklist	PA CMCI File Review Question	Look At	Υ	N	N/A
	INVITATION TO PARTICIPATE IN THE IEP MEETING					
1	Is there evidence that the student was invited to the IEP meeting?	Transition Planning and Services: Transition planning is checked (age 14 or younger if deemed appropriate), STUDENT IS LISTED ON INVITATION	IEP invitation			
		245 Transition Planning and Services: Invitation to parents is checked (age 14+ and younger if deemed appropriate)	IEP Invitation			
2	If appropriate, is there evidence that a representative of any	246	IEP Invitation			

	participating agency was invited to the IEP Team meeting, with prior consent of the parent or student if age of majority reached?	Transition Planning and Services: If appropriate, evidence that a representative of any participating agency was invited to the IEP team meeting with the prior consent of the parent or student (if agency is not providing the services or paying for the services indicate N/A)		
•	 Does the IEP (Present Levels) include information regarding agence Representatives from agencies were invited with parent p Parents refused consent to inviting outside agency person Parents were provided with information about agency inv 	permission and it was documented in the Illumented in the Illumented in the IEP.		
	DOCUMENT	TATION OF IEP TEAM PARTICIPATION		
		<u>Documentation of IEP team</u> <u>participation:</u>	IEP Sign In Sheet BACKUP Present Levels	

Career Technical Education (CTE) Representative (if appropriate – if student is enrolled in or applying to CTE), or documentation that they participated in another manner 269 CTE Representative was in attendance if student was attending CTE	
270 Community Agency Representative (if appropriate for transition planning, or documentation they were invited	

Comments:

	IEP TRANSITION SERVICES				
		288 If the student's IEP required participation in CTE program, was the CIP code completed?	IEP Section II Transition Services		
3	Is there evidence that the measurable postsecondary goal(s) were based on age appropriate transition assessment?	289 Evidence that the measurable post- secondary goal(s) were based on age appropriate transition assessment	ER/RR data IEP PLAAFP Transition Services		

			Section II: Transition Services			
BEST P	RACTICE EVIDENCE					
•	Were age-appropriate assessments of interests, preferences conduction where age-appropriate academic and functional skill assessments of specially-designed instruction? Was all assessment data interpreted and utilized in the development services and activities? Is there baseline data in the present levels to support the development is there evidence that assessments are updated each year?	onducted in order to develop measurable ent of the present levels, postsecondary g	annual goals and/or			
4	Is there an appropriate measurable postsecondary goal or goals in this area?	290 An appropriate measurable	IEP Section II: Transition Services	Educat	ion and T	raining
	Education and Training Employment	postsecondary goal or goals that	Transition Services	Employment		
		cover education or training, employment, and AS NEEDED,				
	Independent Living	independent living?		Indepe	ndent Liv	ing
•	PRACTICE EVIDENCE Do present education levels provide evidence that all 3 post-second is there a post-secondary goal for Education/Training or a statement is there a post-secondary goal for Employment or a statement that is there a post-secondary goal for Independent living or a statement will the goal(s) occur after the student graduates from school? Endent Living is considered from all of the following lenses: resident	nt that the area was addressed by the IEP the area was addressed by the IEP team? It that the area was addressed by the IEP	team?			
5	Are postsecondary goals updated annually?	291 Is there evidence that the postsecondary goal(s) that covers education and training, employment, and, as needed, independent living are updated annually?				
BEST P	RACTICE EVIDENCE					
•	Is there evidence that the postsecondary goal(s) are updated annua	ally?				

•	 A summary of previous goals is referenced and: Notation is made that based on updated assessments, goals remain same OR/ Notation that a goal has changed from one year to the next and WHY 				
6	Are there transition services in the IEP that will reasonably enable the student to meet his or her postsecondary goals?	•			
		292b Transition services in the IEP that will reasonably enable the student to meet his/her postsecondary goal(s)			
• • • • • • • • • • • • • • • • • • •	Is a type of instruction, related service, community experience, or objectives, and if appropriate, acquisition of daily living skills, and passociation with meeting the post-secondary goals? The box in the top of the GRID is checked for each of the post-secondary goals area has at least 1 or more MAGs as services services in the transition grid (IEP ALIGNMENT) Each post-secondary goal area has at least one corresponding actival of the grid is BLANK	provision of a functional vocational evaluation of a functional vocational evaluation of a functional vocation of a functional vocation of a function of a functional vocation of a function of a funct	tion listed in		
7	Do the transition services include courses of study that will reasonably enable the student to meet his or her post-secondary goal(s)?	292a Transition Services include courses of study that will reasonably enable the student to meet his or her postsecondary goal(s)			
BEST PI	RACTICE EVIDENCE				
	 Are the courses listed by the names used in the LEA's progression. Do the courses listed align with the student's post-school generated to be student's IEP accurately reflect the student's current. 	oal(s)?			
8	Is (are) there annual IEP goal(s) related to the student's transition needs?	292c Annual goals are related to the student's transition services			

BEST PRACTICE EVIDENCE All MAGs should be referenced as related to developing skills to meet transition needs MAG includes: A Condition The Student's Name Clearly Defined Behavior (Measurable and Observable) Performance Criteria Including Level of performance (how well) Number of times needed to demonstrate mastery (how consistently) Evaluation schedule (how often) COMMENTS:

Summary: Does the IEP meet the requirements of Indicator 13?

Count the Number of Yes and No ratings and record below:

Overall Summary Rating (If answer to all questions is YES or N/A then check yes, otherwise check no)

# of Yes Summary Ratings	# of No Summary Ratings	Total Summary Ratings (17 possible)	YES	NO
COMMENTS:				